



*United States Bankruptcy Court  
Eastern District of Wisconsin  
Office of the Clerk*

## ***Court Profile***

### **JUDGES**

Honorable Margaret Dee McGarity, Chief Judge  
U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Chambers: Room 162  
Courtroom: Room 150  
Phone: 414-297-3291 (ext. 3203)  
FAX: 414-297-4042

Judicial Assistant: Debra Graff

Honorable James E. Shapiro  
U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Chambers: Room 140  
Courtroom: Room 133  
Phone: 414-297-3291 (ext. 3201)  
FAX: 414-297-4088

Judicial Assistant: Tina Fies

Honorable Susan V. Kelley  
U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Chambers: Room 162  
Courtroom: Room 167  
Phone: 414-297-3291 (ext. 3202)  
FAX: 414-297-4113

Judicial Assistant: Paula Bartels

Honorable Pamela Pepper  
U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Chambers: Room 140  
Courtroom: Room 149  
Phone: 414-297-3291 (ext. 3211)  
FAX: 414-297-1596

Judicial Assistant: Paula Macomber

### **CLERK**

Christopher L. Austin  
Room 126, U.S. Courthouse  
517 East Wisconsin Avenue  
Milwaukee, WI 53202-4581  
Phone: 414-297-3291 (ext. 3204)  
FAX: 414 297-4040

Administrative Assistant: Janet Medlock

### **OFFICE HOURS**

Monday through Friday, 8:30 A.M. until 4:30 P.M., except legal holidays. Public hours for viewing bankruptcy records, 8:30 A.M. until 4:30 P.M.

## **ACCESS TO INFORMATION AND RECORDS**

Internet Website Address	<a href="http://www.wieb.uscourts.gov">www.wieb.uscourts.gov</a>
Public Access to Court Electronic Records (PACER) Service Center Home Page Local site	<a href="http://pacer.psc.uscourts.gov">pacer.psc.uscourts.gov</a> ; or <a href="http://pacer.wieb.uscourts.gov">pacer.wieb.uscourts.gov</a>
Voice Case Information System (VCIS) Local Toll Free	1-414-297-3582; or 1-877-781-7277
CM/ECF Help Desk	1-414-297-3291, Ext. 3200

## **JURISDICTION**

Counties of: Brown, Calumet, Dodge, Door, Florence, Fond du Lac, Forest, Green Lake, Kenosha, Kewaunee, Langlade, Manitowoc, Marinette, Marquette, Menominee, Milwaukee, Oconto, Outagamie, Ozaukee, Racine, Shawano, Sheboygan, Walworth, Washington, Waukesha, Waupaca, Waushara and Winnebago.

## **CM/ECF ADMINISTRATIVE PROCEDURES**

The Eastern District of Wisconsin accepts documents filed electronically through Case Management/Electronic Case Filing (CM/ECF). The administrative procedures cover designation of cases, passwords and registration, filing documents, notice and service of documents, signatures, fees, orders, appeals and public access to the CM/ECF system. The administrative procedures are available at the court's web site ([www.wieb.uscourts.gov](http://www.wieb.uscourts.gov)).

## **FILING REQUIREMENTS**

See the Appendix to the Local Rules and the CM/ECF Administrative Procedures.

## **LOCAL RULES**

The local rules are available at the court's web site ([www.wieb.uscourts.gov](http://www.wieb.uscourts.gov)).

## **APPENDIX TO THE LOCAL RULES**

The local rules appendix contains information (e.g. filing requirements, copies required, fees, etc.) lawyers and parties need in the Eastern District of Wisconsin. The appendix is available at the court's web site ([www.wieb.uscourts.gov](http://www.wieb.uscourts.gov)).

## **DIRECTIONS TO THE COURTHOUSE**

Following are general directions from the interstate only. Please consult your hearing notice to verify room numbers. Consult the court's website for updates on hearings.

Take I-94 to 794 into Milwaukee, Exit 72A.

Stay Left and Exit at 1E Van Buren North.

VanBuren Street is one way going North. On Van Buren Street, stay in the left lane to get to Wisconsin Avenue. This is approximately two blocks. Turn left and proceed one block.

The public entrance to the courthouse is the main door at 517 East Wisconsin Avenue. The handicap entrance is located on Jefferson Street.